

Your Name as it appears on the mortgage: _____
Street Address of Property _____
City, State, Zip: _____

Mortgage Company/Servicing Company Name : _____
Correspondence Mailing Address: _____
City, State, Zip: _____

RE: Loan: _____
Tax Account: _____

NOTICE

A closing is scheduled on (*closing date*) _____ for the above property secured by the above loan. Please insure payment of any taxes due on the above property have been paid directly to the Harris County Tax Assessor-Collector at least five working days before the above closing date.

Payments should be mailed to the following address

Harris County Tax Assessor-Collector
Attn: Collections Department
P.O. Box 3547
Houston, TX 77253-3547

Thank you for your assistance.

Your Signature: _____

Your Printed Name: _____