



ANN HARRIS BENNETT

Tax Assessor-Collector
www.hctax.net

How to Manage your Property Tax Accounts during COVID-19

Property Tax Services

- **Payment Options for Property Tax**

- By Mail – Include the account number or property address and mail your payment to the address below:
 - Ann Harris Bennett Harris County Tax Assessor-Collector
 - P.O. Box 4622
 - Houston, TX 77210-4622
- By Appointment at any of our branch locations
 - Click here to schedule your appointment
<https://www.hctax.net/Property/Appointments/Appointment>
- Online -<https://www.hctax.net/Property/PropertyTax>
 - Search your account > select "Pay Online"
- By Phone- 713-274-CARD (2273)
 - Property taxpayers may use any combination of credit cards and/or e-Checks for payment.
- Payment Types & Fees for online and phone payments – We accept e-Checks, American Express, Discover, MasterCard and Visa credit/debit cards.
 - Payers may use any combination of credit cards/debit cards/e-Checks for property tax payment.
 - E-Checks are free. A non-refundable surcharge of 2.35% of the total payment (\$1.00 minimum) will be added to each credit card and debit card transaction.

- **Requesting Property Tax Payment Plans**

- By Email – tax.office@hctx.net
- By Mail –
 - Ann Harris Bennett, Harris County Tax Assessor-Collector
 - P.O. Box 4663
 - Houston, TX 77210-4663
- Online - <https://www.hctax.net/Property/PropertyTax>
 - Select "Search and Payments" > " Installment Payment Agreement"
- By Appointment at any of our branch locations

- Click here to schedule your appointment
<https://www.hctx.net/Property/Appointments/Appointment>
- **Refund Checks**
 - Email inquiries to tax.office@hctx.net and include your account number, property address and/or property owner's name.
 - For additional help, please click on the link below to be redirected to our [Frequently Asked Questions](#).
- **Exemption, Property Valuation & Protest Questions**
 - If you have questions about your property tax exemptions, values, or tax protest, please contact the Harris County Appraisal District at <http://www.hcad.org/>.
- **General & Miscellaneous Property Tax-Related Inquiries**
 - Email to tax.office@hctx.net

Other Tax Services

- **Tax Certificates**
 - To obtain a Tax Certificate, please complete the [Tax Certificate Request Form](#) and email it to tax.Cert@tax.hctx.net. Be sure to include the account number(s) as well as your contact information.
- **Mobile Home Certificates**

To obtain a Mobile Home Certificate, please complete the [Manufactured Home Tax Inquiry Form](#) and email it to ManufacturedHome@tax.hctx.net.

 - Be sure to include the following information in the request:
 - Account number
 - Serial number
 - Label number
 - Address
 - By Appointment at our Downtown locations
 - Click here to schedule your appointment
<https://www.hctx.net/Property/Appointments/Appointment>
- **Coin Operated Decals (Occupational Tax)**
 - To obtain a Coin Operated Decal, please complete the [Coin Operated Machine Permit Application](#) and mail the application with your check payment (\$15 fee for each decal) made payable to:

Ann Harris Bennett, Harris County Tax
Assessor-Collector Attn: Coin-Operated
Machines
P.O. Box 4663
Houston, Texas 77210-4663
 - You can purchase the decals at the Downtown location by requesting an

appointment. Please email bwlpermits@tax.hctx.net or call 713-274-8150 to set up the appointment.

- **Permit (Beer/Liquor/Wine) Payments and Renewals**

- Mail the statement and check made payable to:
Ann Harris Bennett, Harris County Tax Assessor-Collector
Attn: Beer & Wine
P.O. Box 4663
Houston, TX 77210-4663
- You can pay for the beer/wine/liquor license in Downtown location.
Click here to schedule your appointment
<https://www.hctx.net/Property/Appointments/Appointment>

- **Hotel Occupant Tax**

- Hotel Quarterly Statements and payments can be submitted online and by mail:
 - Online Hotel Portal
 - New Owner - Complete the [Hotel Occupancy Tax Information](#) form and return it to hoteloccupancytax@tax.hctx.net to request a new user login ID.
 - Access the [Online Hotel Portal](#) to report, file, and pay your quarterly taxes.
 - By Mail
 - Quarterly payments and statements can be mailed to:
Ann Harris Bennett, Harris County Tax Assessor-Collector
Attn: Hotel Occupancy
P.O. Box 3547
Houston, TX 77253-3547
- If you have additional questions, please email hoteloccupancytax@tax.hctx.net

- **Special Inventory Tax (SIT)**

- SIT Annual Declarations, Monthly Statements and payments can be submitted online and by mail.
- The Dealer must file a Monthly Inventory Tax Statement and Declaration to the Harris County Tax Office and the Harris County Appraisal District.
 - Online SIT Portal
 - New Dealer - Complete the [SIT Tax Dealer Form](#) and email this form to SITDept@hctx.net to receive your user ID information.
 - Your application form must contain the following information:
 - Dealer number (P Number)
 - Person of contact
 - Email address to be associated with the user ID
 - Phone number
 - By Mail
 - All checks should be payable Ann Harris Bennett, Harris County Tax Assessor-Collector
 - Payments, Annual Declarations and Monthly Statements can be mailed to:

Harris County Tax Assessor-Collector's Office
PO Box 3486
Houston, TX 77253-3486

- More SIT dealer information, user guide, and [online portal](#) access is available at the [Special Inventory Tax webpage](#). Please review the "How to File Online" tab for guidance and detailed instructions to help you navigate through the Portal.
- If you have additional questions, please email SITDept@hctx.net.

- **Bidder Registration**

- To obtain a Bidders Certificate, please complete the [Tax sale Bidder Registration form](#) and return it to Tax.office@hctx.net. Please include a copy of the applicant's driver's license, representation letter, or documentation authorizing the applicant to bid on behalf of another party.
- For additional information and help, review the [Harris County Tax Sales website](#).