



ANNETTE RAMIREZ

Tax Assessor-Collector & Voter Registrar
www.hctax.net

Authorization Letter

I, We: _____ do hereby authorize the following representative:
_____ to complete the following transaction(s):

(Please initial one or more.)

	Purchase Registration			
	- Vehicle Driven with Expired Registration	Yes		No
	- Ticket / Citation Issued	Yes		No
	Replacement Plates		Replacement Sticker	
	Duplicate Receipt			
	Change address to:			
	Other:			

for the vehicle described below:

Year:	Make:
Body Style:	Vehicle Identification Number:

Signature of Registered Owner

Date

Home Phone: () _____

Work Phone: () _____

Falsifying information on any required statement or government document is a criminal offense and is punishable by fine and/or imprisonment.

A copy of the registered owner's valid U.S. State issued Driver License or Personal Identification Card or Federal Identification is required.
(example - U.S. Passport, Foreign Passport, or U.S. Naturalization Card)

Note - If registered owner of the vehicle is in a company name, attach a business card, along with copy of Texas Driver's License.

The sole purpose of this form is to authorize the above named representative to complete the transaction indicated. This form may **NOT** be used in lieu of form **VTR-271 - Power of Attorney to Transfer Motor Vehicle.**